



Document 1: Cookie Policy For Hydroscape-Group Website

1. Introduction

Hydroscape-Group ("we", "us", or "our") uses cookies and similar technologies on our website. This Cookie Policy explains what cookies are, how we use them, and your choices regarding their use.

2. What are Cookies?

Cookies are small text files that are placed on your computer or mobile device when you visit a website. They are widely used to make websites work more efficiently, as well as to provide information to the owners of the site.

3. How We Use Cookies

We use cookies for the following purposes:

Strictly Necessary Cookies: These are essential for you to browse the website and use its features, such as accessing secure areas of the site (e.g., client portals for viewing monitoring reports).

Performance/Analytical Cookies: These allow us to count visits and traffic sources so we can measure and improve the performance of our site. They help us know which pages are the most and least popular (e.g., understanding interest in our specific licensing services). All information these cookies collect is aggregated and therefore anonymous.

Functionality Cookies: These enable the website to remember choices you make (such as your username, language, or the region you are in) and provide enhanced, more personal features.

4. Third-Party Cookies

We may use third-party services, such as Google Analytics, to help us analyze how our website is used. These third parties may also set cookies on your device. We do not control these cookies, and you should check the privacy policy of the relevant third party for more information.

5. Managing Your Cookie Preferences

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set, visit www.aboutcookies.org or www.allaboutcookies.org.

You can choose to enable or disable cookies in your internet browser. By default, most internet browsers accept cookies, but this can be changed. For further details, please consult the help menu in your internet browser.

Please note: If you disable strictly necessary cookies, some parts of the Hydroscape-Group website may not work properly.

6. Updates to This Policy

We may update this Cookie Policy from time to time. We encourage you to review this policy periodically to stay informed about how we use cookies.

Document 2: Data Processing Agreement (DPA) For use between Hydroscape-Group and its Clients

1. Background

(A) The Controller engages the Processor to provide services regarding migratory cormorant monitoring, consultation, and licensing applications. (B) This requires the Processor to handle Personal Data on behalf of the Controller. (C) This Agreement sets out the terms, requirements, and conditions on which the Processor will process Personal Data when providing services.

2. Definitions

"Data Protection Legislation" means the UK Data Protection Act 2018, the UK GDPR, and PECH.

"Personal Data" implies data relating to a living individual who can be identified.

3. Scope and Responsibilities

The Processor (Hydroscape-Group) shall process Personal Data only on the documented instructions of the Controller (the Client), which are to perform the services of ecological surveying and wildlife license application submission, unless required to do so by law.

4. Nature of Processing

Subject Matter: The processing of data required to monitor cormorant populations and submit licensing applications to relevant bodies (e.g., Natural England, DEFRA).

Duration: For the duration of the service contract and any statutory retention period required for licensing returns.

Categories of Data Subject: Landowners, tenants, fishery managers, and employees of the Client.

Types of Personal Data: Names, contact details, site addresses, and specific land ownership/tenancy evidence required for licensing.

5. Security and Confidentiality

The Processor shall:

Ensure that persons authorized to process the Personal Data have committed themselves to confidentiality or are under an appropriate statutory obligation of confidentiality.

Implement appropriate technical and organizational measures to ensure a level of security appropriate to the risk, including encryption of digital files and secure storage of physical site notes.

6. Sub-processing

The Controller grants general authorization to the Processor to engage third-party sub-processors (e.g., cloud storage providers or specialist ecological subcontractors) provided that the Processor ensures such third parties are bound by data protection obligations compatible with this Agreement.

7. Assistance to Controller

The Processor shall assist the Controller in:

Responding to requests for exercising the Data Subject's rights (e.g., Subject Access Requests).

Ensuring compliance with obligations regarding security of processing and data breach notifications to the supervisory authority.

8. Termination and Deletion

At the choice of the Controller, the Processor shall delete or return all the Personal Data to the Controller after the end of the provision of services relating to processing, and delete existing copies unless UK law requires storage of the Personal Data (e.g., for statutory license return audits).

SIGNED BY: *Oliver Rodgers*

For and on behalf of Hydroscape-Group

